



**Royal Canadian Legion**

Saskatchewan Command

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# PROVINCIAL

## SPORTS RULES AND REGULATIONS



(Revised October 2023)

**This Saskatchewan Command Provincial Sports Rules and Regulations Manual may be obtained through the website at [www.sasklegion.ca](http://www.sasklegion.ca) , or call the office for a digital version via email. If you wish to obtain a hard copy a charge may apply.**

**As updates occur, we only be sending out the necessary pages to replace and not the entire manual. The manual was last revised October 2023, please discard all copies prior to this date.**

**This is your copy for your branch. The sports officer should have access to it or have it in their possession.**

**The Saskatchewan Provincial Sports Rules and Regulations are published to provide guidance for the organizers and competitors at Branch, Zone, District and Provincial Sporting events.**

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## **FORWARD**

Legion sports are for Comradeship. Although at times it may get competitive the priority will always remain to enjoy the company of other comrades in a respective and fun environment, AT ALL TIMES.

The Provincial Sports Program is open to all provincial members in good standing of The Royal Canadian Legion and Ladies Auxiliary. Curling is allowed to have one non-member to participate with a team. They must throw lead or second stones. They're only allowed to participate for one year as a non-member. Bowling is allowed to have one non-member to participate with a team. They're only allowed to participate for one year as a non-member.

Provincial Command will provide a representative for each sport at a provincial event. They are there in an advisory capacity and not to run the event. The representative will have final say in any rule interpretations.

Saskatchewan Command sponsors the following Legion Sports Competitions:

Curling:	Regular – Mixed Doubles – Masters
Cribbage:	Open and Closed Events – Singles, Doubles, Team
Darts:	Open and Closed Events – Singles, Doubles, Team
Bowling:	Regular and Golden Age events Team of four players
Golf:	Twelve different flights – Individual
8 Ball pool:	Closed Event – Teams of 4 players

**The Provincial Sports Committee is committed to ensuring that the sports program remains an important benefit of being a Legion member. When discussing ways to improve the programs, the priority is to maximize participation and comradeship.**



## **Sportsmanship**

All participants must put comradeship first.

No person will be allowed to interfere with play. If any competitors are being interfered with, the Tournament Coordinator is to be notified immediately.

Any player failing to complete all games to which they are required to play, may be subject to discipline.

## **Awards - Plaques and Prizes**

For all competitions, Provincial Command is responsible for the plaques and prizes for the winners. The host may choose to provide additional prizes and trophies at their own discretion. For those advancing to a Dominion tournament, Provincial Command will provide a shirt. Command will also assume the cost of District crests.

## **Tiebreaking Procedures**

Unless otherwise laid out in this manual, refer to Dominion Command Sports Manual. Ensure a copy is readily available. It can also be found at [www.legion.ca](http://www.legion.ca)

## **General (Excluding Curling & 8 Ball Pool)**

1. All sporting events at all levels should be held on a Saturday, or a Saturday and Sunday where a two-day event is required.
2. Members of a team shall belong to the same Branch within their parent command. The only exception is as follows:

Any branch with 100 or less members in any one Zone, or District (if no Zone playdown exists), and who cannot field a team, may join with another branch within that Zone, or District (if no Zone playdown exists), to a maximum of 2 players.

3. Any member in good standing may become a substitute for any doubles or team event provided their name is listed on the branch registration form. This substitute only needs to pay the registration fee if they play at any event.
4. In the event of a cancellation of a team member at the provincial event, the team will be disqualified if they do not have a substitute listed on the branch registration form. A substitute should be in place for all sporting events. Substitutes only pay the registration fee if they play at an event.

**EXPLANATION OF REGISTRATION FEES AND EVENT FEES FOR  
ALL SPORTING EVENTS**

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1. Provincial Registration Fee: Every member that plays in any of the sports are required to pay the Provincial Sports registration fee that is payable at the Branch level. Payment is then remitted along with the registration form to the next level regardless, if that level has a playdown.
2. Branch Host Fee: This fee is for the Branch that is hosting the Provincial Event. Every player that plays in a Provincial Sporting event is required to pay the fee that is posted in the agenda for that particular sport. This fee includes, meals, lane charges, golf course fees, banquet, or any other fee that the Host Branch deems necessary to offset costs to run the event. See the flow chart as to when these fees are required to be paid.
3. Zone/District Host Fee: If there is a Zone or District Playoff, there may be a fee to play in that event. This covers the cost for the event. It may include meals, facility rentals, course fees etc. The amount is payable to the Host Branch of either the Zone or District playoff by a defined time agreed upon by the Zone or District Commander and the Host Branch. Your Zone or District Commander will let you know the amount and the deadline date for the Host Branch to receive the event fee at these levels.

**Provincial Registration Fee must be paid prior to playing in any event at any level.**

**Host Fees (Provincial, Zone or Districts) must be paid before leaving the previous event.**

**Ex: The Provincial Host Fee must be paid before you leave the District Playdowns.**

Please refer to the **Provincial Sports Playoffs and Registration Details** page that is mailed to every Branch in the fall. It includes the provincial registration fees for each sport, dates of all Provincial Events and National events as well as important information that pertains to that year. It also lists the members of the Provincial Sports Committee.

# Curling, Darts, Bowling, 8-Ball, and Golf Registration Process

## Participants:

- Fill out Provincial Registration Form. Ensure all your contact information is filled out.
- Fill out Provincial Host Forms (meals and hosting branch addition sports fee form).
- Submit the following to your branch.
  - Provincial Registration Form
  - Provincial Fees Cheque – Payable to RCL Saskatchewan Command
  
  - Meal Forms & Additional Sports Fees Form
  - Meal Fees Cheque & Additional Sports Fees Cheque – Payable to the hosting branch

## Branch:

- Collect and reconcile forms and fees.
- Send the following forms and cheques to Provincial Command.
  - Provincial Registration Form
  - Provincial Fees Cheque
- Send the following forms and cheques to the hosting branch.
  - Meal Forms
  - Meal Fees Cheque
  
  - Host: Additional Sports Fees Form
  - Host: Additional Sports Fees Cheque

## Provincial Command:

- Compile all teams into one spreadsheet and send it to the host branch two weeks prior to the event. Teams will be officially registered once Saskatchewan Command receives the teams Provincial Registration Form.

# Cribbage

## Registration Process

### Participants:

Submit the following to your Zone Commander.

- Provincial Registration Form
- Provincial Fees Cheque – Payable to RCL Saskatchewan Command
  
- Meal Forms & Additional Sports Fees Form
- Meal Fees Cheque & Additional Sports Fees Cheque – Payable to the hosting branch

### Zone Commander

- Collect and reconcile forms and fees.
- After the Zone Play the Zone Commander will collect any **District Host Registration and fees**
- Send the following forms and cheques to the District Commander
  - Provincial Registration Form
  - Provincial Fees Cheque
  
  - District Registration Form
  - District Fees Cheque

### District Commander:

- Collect and reconcile forms and fees.
- After the District Play the District Commander will collect:
  - Provincial Registration Form. Ensure all your contact information is filled out.
  - Provincial Host Forms (meals and hosting branch addition sports fee form).
- Send the following forms and cheques to Provincial Command.
  - Provincial Registration Form
  - Provincial Fees Cheque
- Send the following forms and cheques to the hosting branch.
  - Meal Forms
  - Meal Fees Cheque
  
  - Host: Additional Sports Fees Form
  - Host: Additional Sports Fees Cheque

### Provincial Command:

- Compile all teams into one spreadsheet and send it to the host branch two weeks prior to the event. Teams will be officially registered once Saskatchewan Command receives the teams Provincial Registration Form.



# **PROVINCIAL CURLING RULES**



## **COMPETITIONS:**

There are three: Regular, Mixed Doubles and Masters.

## **ELIGIBILITY:**

This event is open to all Members in good standing of the Legion and Ladies Auxiliary. Members may only enter into one competition. Teams are allowed one non-member participate with a team. They must throw lead or second stones. They're only allowed to participate one year as a non-member.

## **REGULAR COMPETITION:**

Each game will have 8 ends.

## **MIXED DOUBLES COMPETITION:**

Each game will have 8 ends.

Each rink will consist of 1 man and 1 woman.

If one Curler, after starting the competition cannot proceed, then the rink must have a spare ready to play (as provided for in the rules).

## **MASTERS COMPETITION:**

Each game will be 8 ends. To a maximum of 2 games per day.

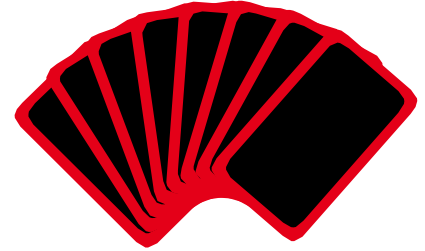
Players must be at least 60 years of age as of January 1<sup>st</sup>, of the current year.

The Provincial Tournament Play will be at the discretion of the Provincial Representative in attendance and if timing is of a concern, then the "Pool" system may be used verses the Round Robin.

## **STANDARD RULES FOR ALL CURLING COMPETITIONS:**

1. Curling goes straight to provincials, there are no Zones or Districts.
2. Tiebreaking will be decided by a draw to the button. A coin toss will determine who goes first.
3. The first 24 rinks registered with the Provincial Command will be accepted with 8 rinks in each of the three categories for Provincial playoffs. If one or more of the categories is not filled, we will accept entries for the other categories to make for a maximum entry of 24 rinks.
4. A rink may be comprised of any Provincial member in good standing, regardless of which branch, zone or district they are from.
5. Each rink will consist of four players, and these four players will be expected to continue as a rink throughout the competition. Under unusual circumstances (this does not include planned holidays), up to, but not more than two spares may be allowed for the players of the original rink.
6. The rink listed on the registration form must include all players, including the team's spare(s).
7. The registration fee is for the entire rink.
8. The use of the "delivery stick" will be acceptable for Legion curling.
9. All events will be hosted at one location.
10. All questions resulting in a disagreement will be referred to the Provincial Sports Chairperson for a final ruling.
11. In addition to the above rules, the rules of the Canadian Curling Association as used for Brier Competition will govern play.

# **PROVINCIAL CRIBBAGE RULES**



## **EVENTS:**

There are two – Closed and Open. Each having three competitions.

## **COMPETITIONS:**

There are three – Singles, Doubles, Team

## **ELIGIBILITY:**

These events are open to all Members in good standing of the Legion and Ladies Auxiliary. Members may only enter into either the OPEN or the CLOSED events but may partake in multiple competitions.

## **CLOSED EVENT:**

Winners from each competition proceeds to the Dominion Tournament to represent Saskatchewan. Eligibility and rules are as laid down by Dominion Command. Dominion Command will only pay fare saver transportation expenses for the cribbage team. The singles & doubles winners must pay all of their own expenses.

## **OPEN EVENT:**

Eligibility and rules as laid down by Provincial Command.

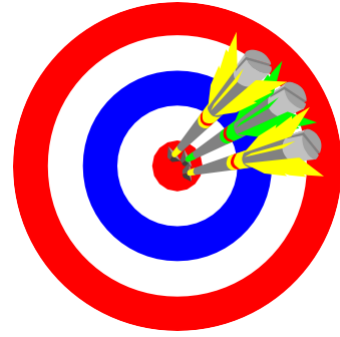
## **STANDARD RULES FOR ALL THREE COMPETITIONS:**

1. Cribbage goes through Zones, Districts, and Provincials.
2. Each Branch must contact their Zone Commander 2 weeks before the Zone Playoff, stating the number of teams they wish to enter at Zone level. The Zone Commander will then determine if a Branch Playoff is necessary.
3. Any member in good standing may become a substitute for any doubles or team event provided their name is listed on the branch registration form. This substitute only needs to pay the registration fee if they play at any event.
4. Branch playoffs must be completed by February 1<sup>st</sup>, Zone Playoffs must be completed by February 15<sup>th</sup> and District playoffs completed by February 28<sup>th</sup>.
5. No beverages will be permitted in the playing area while games are in progress.
6. Play shall commence using a rotating schedule for Team, Doubles and Singles play.

For example, 9:00 Teams play, 10:00 Doubles play, 11:00 Singles play, 1:00 Teams play, 2:00 Doubles play, 3:00 Singles play, this will continue through Saturday and Sunday until all games are complete.

7. All players must keep track of pegging points as they may be needed for tiebreaking procedures.
8. The Runners Up for each Team, Doubles and Singles will also advance to the next level of play up to Provincial Level.
9. Each District may enter two players in the Singles category.
10. Each District may enter two sets of doubles in the Doubles category. Players must be from the same branch.
11. Each District may enter two teams in the Team category. Players must be from the same branch.
12. Any player may play in any or all of the 3 events, but they must register and pay entry fees for each event they compete in.

# **PROVINCIAL DART RULES**



## **EVENTS:**

There are two – Closed and Open. Each having three competitions.

## **COMPETITIONS:**

There are three – Singles, Doubles, Team

## **ELIGIBILITY:**

These events are open to all Members in good standing of the Legion and Ladies Auxiliary. Members may only enter into either the OPEN or the CLOSED events but may partake in multiple competitions.

## **CLOSED EVENT:**

Winners from each competition proceeds to the Dominion Tournament to represent Saskatchewan. Eligibility and rules are as laid down by Dominion Command. Dominion Command will only pay fare saver transportation expenses for the darts team. The singles & doubles winners must pay all of their own expenses.

## **OPEN EVENT:**

Eligibility and rules as laid down by Provincial Command.

## **STANDARD RULES FOR BOTH COMPETITIONS:**

1. Darts goes straight to Provincials, there are no Zones or Districts.
2. Any member in good standing may become a substitute for any doubles or team event provided their name is listed on the branch registration form. This substitute only needs to pay the registration fee if they play at any event.
3. A set will consist of three games with one point awarded for each game won. The rotation of the teams can be changed after every game completed. Players can only be changed, or spare substituted after the completion of a game.
4. All games start and finish on a double. The bull (double 25) may be used to start and finish a game.
5. All events will be round-robin. In the event that any category exceeds 8 participants, the organizing committee has the option of a pool system.

6. Three darts in a double or triple space will not count as a game.
7. Neutral scorekeepers and markers will be provided by the Host Committee and will use a Chalkboard for scoring.
8. Winner determined by total points.
9. Tiebreaker will be decided by a playoff.
10. The appeals Committee, comprised of a Representative of the Host Branch and Provincial Command Sports Officials, shall be the deciding factor in any disputes or deviation from the rules.
11. In the event that a team is reduced to three players, for any reason, following the start of a tournament, no substitution shall be allowed. The team will continue to play with three players, missing the turn of the absent player accordingly.
12. Team play score will be 701. Doubles play score will be 501. Singles play score will be 301.
13. The Provincial Legion Darts will be held on a date not to coincide with Saskatchewan Darts Association playoffs.
14. The tournament will have registration at 8:30 am., Team competition open and closed commence at 9:00 am. Saturday with supper and social to follow. Doubles competition open and closed commence at 9:00 am. Sunday and singles competition open and closed to follow. If time allows, doubles can start on Saturday.
15. Order of starting play shall be by the toss of a coin to decide which captain or player shoots first for the “bull.” The loser of the first game starts the second. The start of the third game shall be determined as for the first game
16. The team will consist of four players, all of whom must be from the same Branch. Teams may use a substitute if they so choose, from the same Branch, and subject to the rules governing the use of substitutes. The singles and doubles can be drawn from the team if so desired.

# **PROVINCIAL 5 PIN BOWLING RULES**

## **COMPETITIONS:**

There are two: Regular and Golden Age.

## **ELIGIBILITY:**

These competitions are open to all Members in good standing of the Legion and Ladies Auxiliary. Members may only enter into either the REGULAR or the GOLDEN AGE Competition events. Teams are allowed one non-member participate with a team. They're only allowed to participate one year as a non-member.



For Golden Age the member must be 55 years of age and over as of the end of the previous calendar year

## **STANDARD RULES FOR BOTH COMPETITIONS:**

1. Bowling goes directly to Provincials.
2. Any member in good standing may become a substitute provided their name is listed on the branch registration form. This substitute only needs to pay the registration fee if they play at any event.
3. Each team will consist of four players.
4. If a player is late, his or her average less ten per cent (10%) from the previous level may be used. A player can only be late one (1) game.
5. If a player becomes ill or has to leave the competition, his or her average less ten percent (10%) may be used, only if the team has no substitute player available.
6. After every game at bowling competitions to establish the handicap, take the team score and subtract it from 800, then add 80% of the difference to the score.

Example: Score of 700

$$800 - 700 = 100 \times 80\% = 80$$

$$800 + 80 = 880$$

**CLARIFICATION NOTE: A GAME = SET OF 3.**

7. At the Provincial Playoffs the number of games for Golden Age shall be nine (9) and the number of games for Regular shall be twelve (12).
8. Teams are expected to be present for the duration of the tournament at Provincial level. If there is an issue with their attendance, the Provincial Sports Officer and/or District Commander is to be notified.
9. In addition to the above rules, the Canadian Bowling Rules will apply.
10. Ties will be broken using a 10<sup>th</sup> Frame Playoff format



# **PROVINCIAL GOLF RULES**

## **COMPETITIONS:**

There shall be 6 Men's Flights and 6 Ladies flights as follows:

1. Championship Flight
2. Open Flight
3. 60 & Over
4. 70 & Over
5. 75 & Over
6. 9 Hole

## **ELIGIBILITY:**

These competitions are open to all Members in good standing of the Legion and Ladies Auxiliary.

## **STANDARD RULES FOR ALL COMPETITIONS:**

1. Golf goes from District to Provincials. Zones Commanders are strongly encouraged to host a zone event to promote the sport and comradeship. Players must attend the District Playoff in order to be eligible for Provincials.
2. There is no restriction for how many players can participate in each flight, however a maximum of 144 players are permitted to play in the event.
3. 36 players from each District level will be eligible to advance to the Provincial Playoff. If a District has less than 36 players, the remaining spots will be open to the other Districts.
4. District playoffs and crests are the responsibility of the respective Commanders.
5. All players must pay the going rates for green fees at that course before the competition starts.
6. There are no substitutions allowed for Golf as it is an individual sport.
7. Flights will play by the rules of its respective gender. If a female Legion member wants to play in one of the men's flights, she will be required to play from the Men's tee off. Men are not permitted to play in the Ladies flights.
8. Open flights are open to all ages and abilities.



9. All other flights age will be determined as of December 31<sup>st</sup> the preceding year. A golfer may play in any of the categories lower than their age. (i.e. 75 age can play in any).
10. The rules of the courses on which competitions are played will be the governing rules in all competitions.
11. Unless indicated all flights will be 18 holes.
12. Golfers must remain in their flights as registered at the Branch Level.
13. District Playoffs must be set by June 30<sup>th</sup> for play into July if necessary.
14. Ties will be a countback from the course's 17<sup>th</sup> hole.

# **PROVINCIAL EIGHT BALL POOL RULES**

## **COMPETITION:**

There will be one competition.

## **ELIGIBILITY:**

This Competition is open to all Members in good standing of the Legion and Ladies Auxiliary.

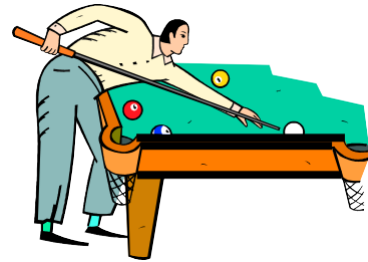
The winning team at Provincial will represent Saskatchewan at the Dominion tournament. Eligibility and rules are as laid down by Dominion Command. Singles and Doubles players must be drawn from the Four Person Team.

If one team member, after starting the competition cannot proceed, then the team must have a spare ready to play (as provided for in the rules) or use a spare provided and designated by the Host Branch.

If a Branch has insufficient players, then members from another Branch in the same District may be used to make up a team.

## **STANDARD RULES:**

1. 8-ball goes straight to Provincials. There will be no Branch, Zone or District playoffs, the first 8 – four person teams registered with the Provincial Command will be accepted for the Provincial playoff.
2. Branches must have their teams registered with Provincial Command no later than one month prior to the Provincial Playoffs.
3. Anyone wishing to substitute must have their names submitted on the Branch entry form. (If their name is not on the Branch entry form, they may NOT play as a substitute). Substitutes are to be used only for emergency purposes ie. (illness, unexpected domestic situations, etc. and are not used regularly in the rotation of players).
4. Each team will consist of four players, and these four players will be expected to continue as a team throughout the competition. Under unusual circumstances (this does not include planned holidays), up to, but not more than two substitutes may be allowed for the players of the original team. Substitutes must be from the same Branch as the person(s) being replaced.)
5. For Branches contemplating hosting this event, the table's playing surface must be



approximately 8 or 7 feet. For the 8-foot table, the playing surface measures approximately 92 inches by 46 inches (233.68cm x 116.84cm). For the 7-foot table the playing surface measures approximately 76 inches by 38 inches (193.04cm x 96.52cm). The Host Branch must have access to a minimum of two tables for Provincial Tournament play.

6. The Branch or members taking part in the Pool Tournament will bear all expenses related to the Provincial playoffs. Provincial Command will assume the costs of Provincial Crests along with Provincial Plaques.
7. All questions resulting in a disagreement will be referred to the Provincial Sports Chairperson for a final ruling.
8. In addition to the above rules, the rules as laid down by Dominion Command will be adhered to.

**DOMINION COMMAND WILL PAY TRAVEL ONLY, FOR THE FOUR  
PERSON TEAM. ALL OTHER EXPENSES TO ATTEND THE NATIONAL  
EVENT ARE THE RESPONSIBILITY OF THE TEAM.**

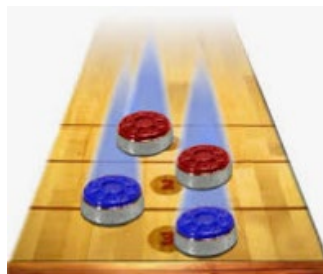
# **PROVINCIAL SHUFFLEBOARD RULES**

## **COMPETITIONS:**

Doubles only. Playing on a bank board.

## **Eligibility:**

This Competition is open to all Members in good standing of the Legion and Ladies Auxiliary.



## **STANDARD RULES:**

Before the game begins, it is considered a sign of good sportsmanship for all players to shake hands. Players can flip a coin to decide who goes first.

Shuffleboard is played with weighted pucks, colored red or blue to indicate which player or team they belong to. Players alternate sliding their puck down the shuffleboard table

(<https://www.legacybilliards.com/collections/shuffleboard-tables>). The main idea is to get the pucks as close to the end of the board as possible, without them falling off the end.

The center of the table is divided from each end by two lines called the "foul lines". If the puck does not pass the foul line closest to the shooting player, it is considered to be in the 'illegal zone' and removed from the table. The table is surrounded by a gutter, called the "alley". Pucks that fall into the alley remain out of play for the rest of the round.

It is possible to hit the pucks of your opponent when sliding your puck down the table. Ideally, you can hit your opponent's pucks into the alley, and therefore out of play, while moving your pucks into a higher-scoring position. If your puck passes the foul line, but then bounces off a puck and goes back into the illegal zone, both your puck and the puck of your opponent are removed from play.

Each player slides a total of four pucks to complete a round. At the end of the round, only the player whose puck is closest to the edge of the table can receive points. For your puck to score points, it must be on the table, over the foul line, and closer to the end of the table than any of your opponent's pucks.

If the puck is overhanging the edge of the table, it scores four points. A puck that sits in one of the scoring zones receives a score of one, two, or three points, according to that zone. If a puck is touching the line, it receives the score from the lowest zone (for example, a puck in the second zone that is touching the line for first zone would receive one point).

In a two-player game, the first player to get fifteen points is the winner. In a four-player game of 'doubles', the first team to get twenty-one points is the winning team.

There are certain violations that will cost a player one point. To avoid any penalty points, ensure that you do not, in any way, rub your hands over the playing surface. Also, avoid extending the lower half of your body past the end of the board. Do not hold a playing puck in your hand while your opponent is shooting. While it is permissible to touch the frame, avoid touching the actual playing surface with either hand before, during or after making a shot.

In a singles match, it is permissible to go to the other end of the board to see the position of the pucks. When playing in teams, however, teammates stand on the opposite end of the table and play every other round, shooting from alternating ends of the table. The players are effectively playing two games at once, and combining the team scores. If you want to know about a puck's position, you must ask your partner. Going beyond the foul line at any time during the round results in a penalty.

## Provincial Fees

Please be advised that the hosting branch will have additional Host Fees (meals, banquets, ect.) that are different from the Provincial Fees. ***The team will be officially registered for the sport once Saskatchewan Command has received the teams Provincial Registration form.*** It may be a first come, first serve basis depending on the availability of the sport. See registration process for more details.

<b>Curling</b> (per rink)	Regular: \$75 Mixed Doubles \$40	
<b>Cribbage</b> (per person)	Open: \$17	Closed: \$20
<b>Darts</b> (per person)	Open: \$17	Closed: \$20
<b>Golf</b> (per person)	\$14	
<b>Bowling</b> (per person)	Regular: \$13	Golden: \$15
<b>8-Ball</b> (per person)	\$12	

**LISTED BELOW ARE SOME SUGGESTIONS AND GUIDELINES FOR HOST BRANCHES TO KEEP IN MIND WHEN HOSTING PROVINCIAL SPORTING EVENTS:**

1. Branches hosting a Provincial Sporting event **MUST** have a Sports Committee in place that can handle the logistics of the event.
2. Provincial playoffs are the responsibility of the Host Branch. The Sports Package must be submitted 120 days prior to the event, to the Provincial Command for approval by the Sports Committee. This package must include: Cover, opening & closing Ceremonies, accommodation (Name, pricing, address, contact information), addition sports fees/information, meals (price & meal details), and any additional information they'll require for the event. Please do **NOT** post anything to social media or send out correspondence unless you have approval from the Sports Committee.
3. Ensure that someone has a camera there to take pictures of the Provincial winners to be sent to Command for use on social media and the Legion Magazine. Be sure to take photos using the highest resolution possible. Please ensure you include First & Last name and the branch name.
4. Any Branch wishing to host a Provincial event must send a letter to the Command Office. Hosts are accepted on a first-come basis. If the year chosen is already booked, then the next available year may be offered.
5. Explain the rules and tie breaking procedures before the competition begins. This ensures clarity for all participants.
6. Ensure the media is made aware of the competition.

***PROVINCIAL BOWLING:***

1. When planning this event, it is a good idea to rotate the start times for both categories. For example, Regular would start early one day and Golden Age would start early the next day.
2. You may want to start the Golden Age on the Friday to accommodate the working participants.

***PROVINCIAL GOLF:***

1. When planning supper for golfers on the Saturday evening it is a good idea to not serve it too late in the evening. Most golfers will be past the hungry stage by then.
2. When planning lunch on the Sunday ensure that it is not too early. You want to plan it around the time that all the golfers are finished play.
3. Ensure the Golf course can accommodate the 9-hole flights.
4. When Branches are accepted to host the Provincial event, the host committee should check out the golf course.



## **SAMPLE AGENDA FOR PROVINCIAL SPORTING EVENTS**

**NOTE: THE HOST BRANCH MUST HAVE THE AGENDA, DRAW SCHEDULE AND HOTEL OR MOTEL LISTING AND MAPS ETC. TO THE COMMAND OFFICE 120 DAYS PRIOR TO THE PROVINCIAL EVENT – Ensure that you have the Host Branch Information Package to refer to.**

### **FIRST EVENING:**

- Simple Supper (e.g. Beef on a Bun).
- Registration at the Branch or the Sporting location.
- Branch entertainment and/or informal tournament (Darts, Cribbage).

### **NEXT DAY:**

- Breakfast
- Registration continues
- Competitors' briefing on rules, breaking of ties etc.
- Opening Ceremonies
- Play commences
- Lunch (may or may not break for lunch, but should be provided)
- Play continues
- Banquet/Supper
- Presentation of Awards and Closing Ceremonies (if competition is completed)
- Branch entertainment

**GUIDELINES FOR**  
**OPENING AND CLOSING CEREMONIES**  
**PROVINCIAL SPORTING EVENTS**

(Example only)

**OPENING CEREMONIES**

- \* March on Colours
- Legion Opening Ritual – Branch President or Chair of Host Committee
- Introduction of Dignitaries – Mayor
  - MLA/MP
  - Senior Legion Officers, Provincial Sports Representative etc.
  - Branch President
- Declaration of Opening – One of the above or an honoured member of the Branch
- \* March off the Colours

**CLOSING CEREMONIES**

- \*March on the Colours
- Closing Remarks – Provincial Sports Representative
  - Branch President and/or Chair, Host Committee
- Legion Closing Ritual
- \*March off the Colours

\* Only if Colour Party is being used